Document Reference: DHA Gwa BC-005

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APPLICATION FOR POSSESSION OF PLOT & SITE PLAN

To:	Director Planning
	(Building Control Section)
	Defence Housing Authority
	Gujranwala

		Town Planner BC	Reduction Rate	
Sr	Factors		Max Allowed	Recommendations
1.	In vicinity of Boundary/ Drain/ Graveyard		15%	
2.	Reduced Frontage		5%	
3.	Irregular/ Odd/ Triangular Shape		10%	
4.	Misc (Determined by BC Branch) Elec Line/ SDS/ Hospital/ Near Litigation Area/ Any Other.		10%	
	Total		40%	
Town Planner BC		PD		
Dir Planning				

Dir Planning					
Subject: <u>Issuance of Site Plan & Physical Posse</u>	ssion of Plot		РНОТО		
Dear Sir,			Owner / Attorney		
Please issue site plan of my plot and hand over to Plot No, Size, Cat (Resdl / Comm)	•				
Owner's Name	Signatu	re			
Date CNIC -		-			
DHA Approved Attorney's Name	(In case	e of owner absenc	ce)		
CNIC	- Signatur	e			
Owner / Attorney Contact					
	-	For DHA (Office Use Only		
PART-I (Ver	ification)	130-0116-3	<u> </u>		
1. Certified that applicant is the actual owner of the plot	and all the origir	nal documents haง ฆ่)			
2. Certified that the ownership is legal and there is no co					
2. Contified all dues included above because because		al)			
3. Certified all dues incl dev charges have been cleared payment / surcharge.	by the applican	t and there is no o	utstanding		
paye	Director (Fina	ance)			
PART-II (Site P					
Demarcation of the plot is as under (Site Plan attached) Longer Dimensions (1)ft. Bounded By _					
(2)ft. Bounded By _					
Shorter Dimensions (1)ft. Bounded By_					
(2)ft. Bounded By_					
Area of Plot: sq.ft Standard/Excess/Short by: sq.ft Cor Site Plan issued on (Date)	rner	Park 🔲 80 ft and	d above Rd 🔲		
Town Planner					
PART III (Physica	I Possession)				
Handed over possession physically on date					
Chief Surveyor Town Planner					
Possession taken on (Date) By (
(Owner / Attorney) Signature					
Director (Planning)					

Documents required for possession application (copies)

1. Owner CNIC 2. Allocation / Transfer Allocation / Intimation / Transfer Intimation / Allotment Letter 3. All payment vouchers of Dev Charges 4. Payment Voucher of Site Plan & Possession Charges 5. DHA Approved Attorney (Specimen available on DHA website) 6. CNIC of Attorney

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APPLICATION FOR POSSESSION OF PLOT & SITE PLAN

To: **Director Planning**(Building Control Section)
Defence Housing Authority
Gujranwala

		Town Planner BC	Reduction Rate	
Sr	Factors		Max Allowed	Recommendations
1.	In vicinity of Boundary/ Drain/ Graveyard		15%	
2.	Reduced Frontage		5%	
3.	Irregular/ Odd/ Triangular Shape		10%	
	Misc (Determined by BC Branch) Elec Line/ SDS/ Hospital/ Near Litigation Area/ Any Other.		10%	
	Total		40%	
Town Planner BC Dir Planning		PD		

Subject: <u>Issuance of Site Plan & Physical Possession of Plot</u>					
Dear Sir,					
Please issue site plan of my plot and hand over to me/my authorized attorney. Plot No, Size, Cat (Resdl / Comm), Sector, Phase					
Owner's Name Signature					
Date CNIC					
DHA Approved Attorney's Name (In case of owner absence)					
CNIC - Signature					
Owner / Attorney Contact					
For DHA Office Use Only					
PART-I (Verification)					
1. Certified that applicant is the actual owner of the plot and all the original documents have been verified. AD (Record)					
2. Certified that the ownership is legal and there is no court case / objection					
Director (Legal)					
3. Certified all dues incl dev charges have been cleared by the applicant and there is no outstanding payment / surcharge.					
Director (Finance)					
PART-II (Site Plan Details)					
Demarcation of the plot is as under (Site Plan attached): -					
_onger Dimensions (1)ft. Bounded By(2)ft. Bounded By					
Shorter Dimensions (1)ft. Bounded By					
(2)ft. Bounded By					
Area of Plot: sq.ft					
Standard/Excess/Short by: sq.ft Corner ☐ Facing Park ☐ 80 ft and above Rd ☐ Site Plan issued on (Date)					
Town Planner					
PART III (Physical Possession)					
Handed over possession physically on date					
hief Surveyor Town Planner					
Possession taken on (Date) By (Owner / Attorney)					
(Owner / Attorney) Signature					
Director (Planning)					

Documents required for possession application (copies)

1. Owner CNIC 2. Allocation / Transfer Allocation / Intimation / Transfer Intimation / Allotment Letter 3. All payment vouchers of Dev Charges 4. Payment Voucher of Site Plan & Possession Charges 5. DHA Approved Attorney (Specimen available on DHA website) 6. CNIC of Attorney